



**North Ayrshire Health and Social Care Partnership
Minute of Integration Joint Board meeting held on
Thursday 20 June 2019
at 10.00 a.m., Council Chambers, Cunninghame House, Irvine**

Present

Councillor Robert Foster, North Ayrshire Council (Chair)
Bob Martin, NHS Ayrshire and Arran (Vice-Chair)
Councillor Timothy Billings, North Ayrshire Council
Jean Ford, NHS Ayrshire and Arran
Councillor Christina Larsen, North Ayrshire Council
Councillor John Sweeney, North Ayrshire Council

Stephen Brown, Director of Health and Social Care Partners
Caroline Whyte, Chief Finance and Transformation Officer
David MacRitchie, Chief Social Work Officer
David Thomson, Associate Nurse Director/IJB Lead Nurse
Dr. Louise Wilson, GP Representative

David Donaghey, Staff Representative (NHS Ayrshire and Arran)
Marie McWaters, Carers Representative
Graham Searle, Carers Representative (Depute for Marie McWaters)
Nigel Wanless, Independent Sector Representative
Barbara Connor, Chair, Irvine Locality Forum

Also Present

Councillor Anthea Dickson, North Ayrshire Council

In Attendance

Thelma Bowers, Head of Mental Health
Donna McKee, Head of Children, Families and Criminal Justice
Eleanor Currie, Principal Manager (Finance)
Kevin McGinn, Project Manager
Ruth Davie, Senior Manager
Ruth Betley, Senior Manager
Lauren Cameron, Policy Officer
Karen Andrews, Team Manager (Governance)
Vicki Campbell, NHS Ayrshire and Arran
Dr. Greg Hamill, NHS Ayrshire and Arran
Karlyn Watt, Deloitte
Susie Gamble, University of the West of Scotland
Hayley Clancy, Committee Services Officer

Apologies for Absence

John Rainey, NHS Ayrshire and Arran

Dr Janet McKay, NHS Ayrshire and Arran

Dr Paul Kerr, Clinical Director

Dr. Calum Morrison, Acute Services Representative

Louise McDaid, Staff Representative (North Ayrshire Council)

Fiona Thomson, Service User Representative

Vicki Yuill, Third Sector Representative

1. Apologies

Apologies were noted.

2. Declarations of Interest

In terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies there were no formal declarations of interest.

3. Minutes/Action Note

The accuracy of the Minute of the meeting held on 16 May 2019 was confirmed and the Minute signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

3.1 Matters Arising

Councillor Foster advised that the Action Note required to be updated and dates added to the status column.

Noted.

4. Director's Report

Submitted report by Stephen Brown, Director (NAHSCP) on developments within the North Ayrshire Health and Social Care Partnership.

The report highlighted the following:-

- the 'What Matters To You? Day 2019';
- the visit by the NHS Scotland Chief Executive to Ayrshire and Arran;
- work by the Project Team on the staff experience for 'Thinking Different, Doing Better' and the walk through sessions scheduled to take place on 15 July; and
- the appointment of former Chief Superintendent Paul Main as independent Chair of the North Ayrshire Alcohol and Drug Partnership.

The Board noted the ongoing developments within the North Ayrshire Health and Social Care Partnership.

5. Joint Inspection (Adults) – The Effectiveness of Strategic Planning in North Ayrshire Partnership

Submitted report by Stephen Brown, Director (NAHSCP) on the key findings of the inspection report by Healthcare Improvement Scotland and the Care Inspectorate, as detailed in Appendix 1 to the report. Appendix 2 detailed an improvement plan which has been developed to address the issues highlighted through the joint inspection.

The Board agreed to (a) approve the improvement plan set out at Appendix 2 to the report; (b) direct North Ayrshire Council and NHS Ayrshire and Arran to implement the plan; and (c) otherwise to note the key findings within the report.

6. Webcasting of IJB Meetings

Submitted report by Stephen Brown, Director (NAHSCP) on a proposal to introduce the webcasting of all Integration Joint Board meetings.

Integration Joint Boards and Health and Social Care Partnerships have a duty to engage with people who use services and throughout their localities. The introduction of webcasting could expand the audience of meetings, increase engagement with local people and wider stakeholders, increase public knowledge of IJB/NAHSCP business, ensure transparency of decision making, increase accountability and address strategic priorities.

The Board agreed to the introduction of webcasting of IJB meetings as detailed in the report.

7. North Ayrshire Local Child Poverty Action Plan Report 2018/19

Submitted report by Lauren Cameron, Policy Officer on the Local Child Poverty Action Plan 2018/19. The Action Plan was detailed within Appendix 1 to the report.

The report was developed using a collaborative approach with internal and external partners and summarises the existing and planned activity intended to reduce the level of child poverty across North Ayrshire.

Members asked questions and were provided with further information in relation to:-

- six-monthly update reports on North Ayrshire Local Child Poverty Action Plan;
- Irvine South Ward figures not included in the data; and
- a further breakdown of data for Ardrossan and Arran wards.

The Board agreed to note the North Ayrshire Local Child Poverty Action Plan Report 2018/19.

8. Primary Care Improvement Plan

Submitted report by Vicki Campbell, NHS Ayrshire and Arran, on the review of Year 1 of the Primary Care Improvement Plan. The actions within the Primary Care Improvement Plan were set out at Appendix 1 to the report. Appendix 2 detailed the final year position for 2018/19 by IJB Budget and Appendix 3 to the report detailed the projected spend for 2019/20 based on actions and workforce plans.

Members asked questions and were provided with further information in relation to:-

- measuring the impact and success of the Improvement Plan;
- communicating the changes in GP Practices via a wide social media campaign;
- managing criticism on the contract for rural areas;
- the development of a Carers Policy; and
- training for GP Practice staff.

The report detailed the review of Year 1 of the Primary Care Improvement Plan (PCIP 2018-20) with an indicative plan for 2019-20, along with the proposed arrangements for 2020-22 to deliver on the commitments set out in the new General Medical Services (GMS) contract.

The Board agreed to (a) receive an update on the PCIP to date and be assured on the progress; (b) approve the actions set out for 2019/20; (c) note the Primary Care Improvement Fund 2018/19 end of year position and approve the 2019/20 projections; and (d) approve the proposal and timelines for developing PCIP 2020-2022 for sign off in December 2019.

9. Budget Monitoring: 2018/19 Year End Financial Performance

Submitted report by Caroline Whyte, Chief Finance and Transformation Officer on the IJB's financial performance for the year 2018/19. Appendix A provided a detailed financial overview of the Partnership budgetary position while Appendix B gave a detailed variance analysis. Appendix C presented full detail on savings, with Appendix D detailing progress against the approved recovery plan and Appendix E highlighting the movement in the overall budget position.

Members asked a question and were provided with clarification in relation to care home placements.

The Board agreed to (a) note the overall integrated financial performance report for the financial year 2018-19 and the overall reported year-end underspend of £0.945m; (b) approve the budget changes outlined at section 2.9 of the report; (c) approve the earmarking of £0.277m of reserves to reinstate specific ring-fenced Scottish Government funding and to allocate the remaining uncommitted surplus balance of £0.668m to commence repayment of the outstanding debt to North Ayrshire Council; and (d) note the positive improvement in the IJB financial position and the plans to improve the financial projections for social care services.

10. External Audit Report

Submitted report by Pat Kenny, Audit Director (Deloitte) on the Interim Report on the audit for the year ended 31 March 2019.

A verbal update was provided by the external auditor, Karlyn Watt, Deloitte.

Noted.

11. Strategic Planning Group Minutes

Submitted the minutes of the Strategic Planning Group meeting held on 17 April 2019.

Noted.

12. Exclusion of the Public

The Board resolved in terms of Section 50(A)4 of the Local Government (Scotland) Act 1973, to exclude from the Meeting the press and the public for the following item of business on the grounds indicated in terms of Paragraphs 1, 3 and 9 of Part 1 of Schedule 7A of the Act.

13. Residential and Respite Service Provision

Submitted report and received presentation by Kevin McGinn, Project Manager and Ruth Davie, Senior Manager.

The Board agreed to approve the recommendation as detailed within the report.

14. Arran Services Integrated Hub

Submitted report and received presentation by Ruth Betley, Senior Manager Arran Services and Dr Greg Hamill.

The Board agreed to approve the recommendation as detailed within the report.

The Meeting ended at 12.00 p.m

North Ayrshire Integration Joint Board – Action Note

Updated following the meeting on 16 May 2019

No.	Agenda Item	Date of Meeting	Action	Status	Status Date	Officer
1.	Director's Report: Ministerial Review Outcome	21/3/19	That a report on the published outcome of the Ministerial Review be submitted to a future IJB Meeting.	Completed Report on the outcome of the review was circulated to IJB Members for their information	6 August 2019	Stephen Brown
2.	Veterans First Point (V1P) Service	21/3/19	That an update report on the long term sustainability plan be submitted to the IJB Meeting on 29 August 2019.	Ongoing – plan to report to the October meeting	October 2019	Thelma Bowers
3.	Community Care Occupational Therapy Report	21/3/19	That an update report on progress be submitted to the IJB Meeting on 24 October 2019.	Ongoing - plan to report to the October meeting	October 2019	Alistair Reid
4.	Ministerial Strategic Group Review of Progress with integration of Health and Social Care: Self-Evaluation	16/5/19	That an overall progress update be submitted to a future meeting in 2019.	Ongoing – plan to report to the December meeting	December 2019	Caroline Whyte